



**Our mission is “to be a major part in fundraising money for events by: attracting customers and providing the customers with a fulfilling experience."**

**Fire Evacuation**

**Assessment: Impact of Risk:** Impact would be moderately serious. The risk is not high because the venue is outdoors.

**Management: Control:** Establish an evacuation plan. Make sure all staff is knowledgable of the evacuation plan and that it is accessible to all attendees.

**Management: Contingency Plan:** Practice evacuation plan prior to the event. Make sure the fire department is on site the day of the event.

**Crowd Control**

**Assessment: Impact of Risk:** Impact would be low because the venue has a lot of open space.

**Management: Control:** Establish barriers in between stages and also in between vendors. Assign staff to direct traffic in the parking area.

**Management: Contingency Plan:** Vouchers can be bought before hand for food vendors to avoid long lines.

**Weather**

**Assessment: Impact of Risk:** Impact will be high if it is really hot or cold and rainy. Rain can result in delay or cancellation. Heat can impact attendance.

**Management: Control:** Keep track of the weather reports; make sure spectators are prepared for rain and heat advisories.

**Management: Contingency Plan:** Designated tent area to keep dry, also provide rain gear. For heat, have fans in a tent area for a cool place to go.

**Financial Management**

**Assessment: Impact of Risk:** No fireworks due to insufficient funds, loss of entertainment.

**Management: Control:** One person is in charge and only in charge of purchases and all finances so everyone stays within budget.

**Management: Contingency Plan:** Sponsorships

**Staff Management**

**Assessment: Impact of Risk:** Poor selection of volunteers would impact the services we are providing and it would have an impact on our program.

**Management: Control:** Have good job descriptions, training if needed, make sure they know where everything is located and know almost everything needed to know about the event.

**Management: Contingency Plan:** Volunteers from before know what they are doing. Provide them with some sort of reward to thank them for volunteering.

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*“Where creativity turns into cash!”*